

**C-O-MM WATER DEPARTMENT  
BOARD OF WATER COMMISSIONERS  
REGULAR OPEN SESSION MEETING  
JAN. 4, 2017  
DRAFT**

CROSBY called the meeting to order at 7:00 p.m.

**Regular members present:**

Scott Crosby   Peter Hansen                      Kevin Medeiros  
Public attendance: Craig Crocker,

**ITEM #1 - MEETING MINUTES**

**VOTE:**            **Mr. Medeiros** made a Motion to approve the meeting minutes of  
DEC. 7, '16 **Mr. Hansen** seconded said Motion. **Motion passed unanimously.**

**ITEM #2 - PUBLIC COMMENT-**

N/A

**ITEM #3- SUPERINTENDENT'S REPORT (See attached)**

Budget report discussed  
Water Management act –DEP-to send proposal  
Frazer property (for sale) Main st Ost.- discussed.  
Rte. 149 project- 75 % COMPLETE- RCI contract  
Staff evaluations continue  
Proposed Billing system discussed  
SUPT. REVIEW- evaluation form provided  
Pump report-  
FY 2018 Draft budget & articles discussed  
Security upgrades discussed  
Audit report presented & discussed- Supt contract –contact Attorney Hodnett  
Office furniture/ phone system upgrades  
Next meeting- FEB. 1, 2017. 7 PM

**VOTE:**            **Mr. Medeiros** made a Motion to approve the Supt. report. **Mr. Hansen**  
seconded said Motion. **Motion passed unanimously.**

**ITEM #4 – COMMISSIONERS' COMMENT-**

**ITEM #5 - PUBLIC COMMENT-**

**VOTE- Mr. Medeiros** made a Motion to adjourn, seconded by **Mr. Hansen** at  
8:35 P.M.        **Motion passed unanimously**

These minutes were taped, transcribed and respectively submitted by Craig Crocker.