

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

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2022 ANNUAL REPORT 2023 ANNUAL DISTRICT MEETING



The first Marstons Mills crew, 1975 Back Row (l-r): Profirio Pina, Jerry Mossey, Edward Thew, Louis Picciuolo, James McGuire, Andrew Thompson, Paul Shannon, John Pina, Stanley Porter, Alfred Ames. Front Row (l-r) Leonard Mendes, Arthur Bryant, Earl Mossey, Barry Pina, and Chief John Farrington. Not pictured Donald Varnum.

1926



2023

ANNUAL ELECTION

Centerville Fire Station
Route 28, Centerville
MONDAY, MAY 15, 2023
8:00 AM – 7:00 PM

ANNUAL MEETING

Centerville Fire Station
Route 28, Centerville
TUESDAY, MAY 16, 2023
7:00 PM

If you want to vote by Absentee Ballot please call: Prudential Committee Office 508-790-2395





The Centerville-Osterville-Marstons Mills Fire Department would like to acknowledge the passing of Deputy Fire Chief Philip H. Field Jr on January 21, 2023. Deputy Field retired from active service September of 2013 after 39 years of dedicated service to the residents and visitors of this District.

Deputy Field was appointed Firefighter-EMT in July 1974 rising through the ranks to Senior Private, Lieutenant, Captain, and Deputy Fire Chief.

Deputy Field was in the first Cape and Islands Emergency Medical Services Paramedic Class I and practiced as a Paramedic for many years. He received his Associate's Degree in Fire Science from Cape Cod Community College and then obtained his Master's Degree in Public Administration Fire Service Management from Anna Maria College.

Deputy Field will always be remembered for his love of the fire-rescue service and will be greatly missed.

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
DISTRICT OFFICERS
PRUDENTIAL COMMITTEE**

Carlton B. Crocker, Chairman Term Expires 2023

John A. Lacoste Term Expires 2024

David V. Lawler Term Expires 2025

CLERK/TREASURER

Molly Stevens

ASST. CLERK/TREASURER

Alexandra Jackson

BOARD OF WATER COMMISSIONERS

Peter Hansen Term Expires 2023

Kevin Medeiros Term Expires 2024

Scott Crosby, Chairman Term Expires 2025

WATER SUPERINTENDENT

Craig A. Crocker

ASST. WATER SUPERINTENDENT

Glenn Snell

BOARD OF FIRE COMMISSIONERS

Mark Macallister, Chairman Term Expires 2023

Douglas Brown Term Expires 2024

Edward P. Riley Term Expires 2025

FIRE CHIEF

Michael J. Winn

DEPUTY CHIEF

Byron L. Eldridge

INFORMATION SYSTEMS

Richard Sargent/ Thrive

MODERATOR

Charles Sabatt

Term Expires 2024



CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

REPORT OF THE CLERK/TREASURER

The Annual voting and District Meeting will be held at the Centerville station's second floor meeting hall. District voting will be held on Monday, May 16, 8:00am-7:00pm. The Annual District meeting will be the following night, May 17, at 7:00pm.

Absentee voting ballots are available by calling the Prudential Office at 508-790-2395 to have a ballot sent to you. May 13, 5:00 p.m. is the deadline for ballots to be returned to the Prudential Office.

DISTRICT TAX BILL MEMO FROM THE TREASURER

January 30, 2023

As a District resident you may be aware of some negative press regarding the recent tax bills from the Town of Barnstable, including the District tax for COMM Fire. As the new District Treasurer, I want to take a moment to explain the actual reason for the larger than usual increase in the District tax in a way that hopefully clears the confusion.

In simple terms, an annual budget is comprised of a few key components. The amount of money needed to operate the District is called "the budget". In order to fund a budget, a Municipality must estimate receipts *other* than taxes, any borrowing needed, and the rest of the money needed is referred to as the tax levy or amount to be raised on the tax bills. Once the amount we need to raise in taxes is known, the Town Assessor provides the values of the properties in the District and then a tax rate is set by the State so that when multiplied by the values the Municipality gets the money needed for the budget. This is the method used in every Municipality and District in Massachusetts.

In the budget setting period for Fiscal Year 2022, an error was made on a state form with guidance from the State Department of Revenue. This error made it appear as if the District had more revenue from other sources besides taxes and resulted in the District's tax levy being artificially reduced from what was needed to fund the budget. When the error was discovered, the state was unable to reverse it without the District asking for Special Legislation and the District decided that they would figure out a way to make it through the Fiscal Year on the reduced tax income. Budget cuts were difficult for all of the District departments, but the taxpayers did benefit that year because their bills were lower than usual at a time of great financial uncertainty due to the pandemic. The District appreciates the cooperation from all of the District departments in weathering that "storm" and making do with \$2.8 million less than planned.

When it was time to do the budget for Fiscal Year 2023, the budget returned to the appropriate level to operate the District. The tax levy, which funds a very large portion of the budget saw a larger than normal increase because when the state forms were done correctly, the tax levy also returned to an appropriate level. The tax levy did jump from \$9 million to \$14.5 million which is exaggerated because of the unnaturally low figure from the previous Fiscal

Year. While the District did not intend to cause distress to the taxpayers, it was necessary to get back to the level of “budget” that is needed to properly fund the consistent level of service that the District residents are used to receiving. We believe that our budget will remain more constant in the future and that we will not have a dramatic increase like this again.

DUTIES

The duties of the Prudential Committee include, but are not limited to, calling elections and both Annual and District Meetings, securing short and long-term borrowing for all District financing, overseeing fiscal expenditures, approving contracts for goods and services, negotiations for contractual labor agreements and provides for the general direction and supervision of the Information Technology Department. The District currently employs a part time in house technician and an outside provider, Thrive. This combination has proven to be cost-effective with faster response times and overall improved service.

AMBULANCE BILLING

For the past 25 years the Fire Department has benefited from the proceeds of Ambulance billing. The total amount of income as of April 1, 2023 is \$28,491,755.73. In Fiscal Year 2024 those funds will offset the expenses of the ambulance/rescue service by \$1,503,870.59.

In December 2019 the District, through the normal bidding process, selected Coastal Medical Billing and that company will remain as the billing provider for the next three to five years.

STREETLIGHTS

We are seeing continued savings in our monthly usage due to the high efficiency and low energy usage of the LED lights. As always, we continue to advise you that if you see a malfunctioning streetlight, please contact the Prudential Office at (508) 790-2375 extension 2 to report the outage with the pole number and the location.

ENERGY OPTIONS

Gasoline and Diesel

Gasoline and diesel fuel price bids through the Barnstable County Collaborative were received April 11, 2023. COMM has again selected the OEP (Operations, Expense and Profit) option. This means, whatever the price at the time of delivery will be “marked-up” above that of a published “Boston low price” posted in the Journal of Commerce on a certain delivery day. The proposed “mark-up” for FY24 (pending vote by County Commissioners) is 0.3742 for gasoline and 0.33 for diesel, with low bids awarded to Sprague Operating Resources LLC for gasoline and Atlantic Petroleum for diesel.

Natural Gas

National Grid has been the District’s gas supplier for many years and is the only game in town, at least until natural gas becomes a biddable procurement.

CVEC Power Agreement-Net Metering Credits

The COMM Fire District is in its seventh year of a 20-year agreement with Cape and Vineyard Electric Cooperative, Inc. (CVEC) to purchase net metering credits (NMC) for electricity supplied by Syncarpha Capital, a developer-provider of a ground mounted solar photovoltaic installation in Dartmouth, Massachusetts that provides 2.25 million kilowatts of net metering credits to the Water, Fire and Streetlights of the District. The 2023 dollar value breakdown is: Water Department \$164,323.15, Fire Department \$36,409.60, and Prudential Streetlights \$11,392.57.

Electric Supply

The District's provider is Hudson Energy Services, LLC. The 48 month agreement started in January 2022 and will produce an annual estimated volume (KWH) of 2,531,135 at a cost of 0.1180 per (\$KWH).

AUDIT

DRAFT Audit – Year ended June 30, 2022
Submitted by Roselli, Clark & Associates, CPA
TRANSMITTAL LETTER

To the Honorable Members of the Prudential Committee
Centerville – Osterville – Marstons Mills Fire District

We have audited, in accordance with auditing standards generally accepted in the United States of America the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Centerville – Osterville – Marstons Mills Fire District in Barnstable, Massachusetts (the "District"), as of and for the year ended June 30, 2022 and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We did not identify any deficiencies that are categorized as a significant deficiency or material weakness however, our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, material weaknesses or significant deficiencies may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions were not an objective of our audit, and accordingly, we do not express such an opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Purpose of this Draft Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or compliance. Accordingly, this communication is not suitable for any other purpose.

Roselli, Clark & Associates
Certified Public Accountants
Woburn, Massachusetts
[Date Pending]

(Note: This material was obtained within the DRAFT audit. The final audit for June 30, 2022 as of this writing is not available.)

LABOR RELATIONS

The very purpose of the COMM District is to service and protect the health, safety and property of the District's citizens, and to provide them with clean, flowing, potable water. This is accomplished only through the dedicated and professional services of the District's employees. Our labor force is our most important asset to ensure emergency response and assistance to the citizens and to ensure a safe and clean water supply.

COMM Firefighters, Dispatchers and Water Department employees are presently under contract. The Civil Union employees' contract expires at the end of this Fiscal Year and good faith bargaining has commenced.

NEW INITIATIVES

As the brand-new Clerk/Treasurer for the District, I am excited to begin my tenure with the District as we move forward into a fiscally sound future. I am happy to report that after a

brief setback, we are back on schedule to fund our OPEB Liability Trust, as originally intended when the trust was created in 2014 to reduce the unfunded liability of retirees' future benefits. This trust was created to conform with the GASB (Government Accounting Standards Board) 45 Statement which is necessary to maintain the District's Triple A bond rating, ensuring we receive the best interest rates on borrowing for our taxpayers. Our investments remain sound and with interest rates on the rise, we are seeing improved results. In these uncertain times, we have been assured by our banking institutions that Massachusetts-based banks remain strong and stable.

SIGN OF THE TIMES

With inflation and interest rates still on the rise, it has been extremely difficult to budget for the 2024 fiscal period. There are budgeted items such as electric power, gasoline and diesel, heating fuels, the cost of good clean drinking water in future years; the list goes on and on. We have done our very best to give you, the taxpaying residents, cost-effective budgets for fiscal year 2024. Hope to see you at Station One, Centerville for voting on May 15th, 2023 8:00AM – 7:00PM and Annual District Meeting on May 16th, 2023, 7:00PM.

COMMENTS

The Prudential Committee wants to assure the District Residents that we have unending confidence in the leadership abilities of Chief Winn, Deputy Eldridge and EMS Officer Davern. They are dedicated individuals. So too for the remarkable leadership at the Water Department. Superintendent Craig Crocker and Assistant Glenn Snell. All Commission members, fire fighters, dispatchers, civilian employees, water office personnel and field technicians. And our many thanks to the Prudential Office staff, former Clerk/Treasurer Krystal Abrams and newly appointed Clerk/Treasurer, Molly Stevens and Assistant Clerk/Treasurer, Alexandra Jackson, you people do such a great job – Thank you.

Respectfully submitted,

THE PRUDENTIAL COMMITTEE
Carlton B. Crocker, Chairman
John A. Lacoste
David V. Lawler

PRUDENTIAL OPERATIONS PERSONNEL

Molly Stevens, Clerk/Treasurer (January, 2023)
Alexandra Jackson, Assistant Clerk/Treasurer (December, 2020)

A special thanks to Richard Sargent for keeping the “wheels turning” for the District's Information Systems.



CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT REPORT OF INFORMATION SYSTEMS

The District's computer systems are a necessary and valuable resource utilized in all District Departments and Fire/Rescue Apparatus. The IT Department's mission is to provide the Fire District with a communications infrastructure capable of handling current and future technology requirements. Given the critical utilization of technology in emergency responses, it is imperative the system be capable of providing accurate and timely information, in multiple environments and internet connections, and through secure routes.

The District oversees day-to-day IT operations utilizing a part time employee who is knowledgeable with our specific software and hardware needs and by contracting with an outside vendor who maintains our servers, firewalls, backups, security and virus protection. This allows better overall management, security, service and control and provides the District computer system with 24 hour, state-of-the-art security, monitoring, and management. The District departments have 24/7 access to service and troubleshooting help through the in-house employee and IT Service company. Given the emergency nature of our technology use; up to date, well maintained, and quickly repaired IT infrastructure are imperative to providing our services.

The District has made and will continue to make upgrades and changes as needed to keep the system running efficiently and up to date. Some of the projects completed in the past fiscal year include:

- We are currently in the process of finishing our server upgrades with Thrive Technologies. This has been a yearlong project that will significantly improve our systems, protect our data, and enhance security for our District. This project has been several years in the planning phase and upon completion will improve our reliability, performance, and security.
- We have completed the RedNMX software project for the Fire Department. Our Dispatch, Reporting, Personnel scheduling, and Fire Inspection modules, along with the mobile units in the Fire Department apparatus all communicate with each other.
- Online bill payment for Water Department bills and Fire department inspection permitting is up and running. You can find these on the Commwater.com and Commfiredistrict.com websites.

The next year's projects for FY 2024 include:

- Scheduled replacement of computer workstations and laptops.
- Updating of the Dispatch center for better monitoring of District properties and operations.

THE CURRENT IT NETWORK CONSISTS OF THE FOLLOWING:

- 42 workstations, 10 mobile computers, 9 tablets.
- 1 on-site server, 3 hosted servers, and 1 back-up server.
- 4 firewalls, one firewall to handle each facility, water dept. and 3 fire stations.
- Internet access with primary provider Comcast, cellular backup, and cellular data connections for mobile use.
- Microsoft Office 365.

Respectfully Submitted for the
INFORMATION SYSTEMS,
Richard Sargent, IT Director

May 17, 2022

**NOTICE OF THE ANNUAL MEETING
AND
ANNUAL MEETING WARRANT**

Centerville-Osterville-Marstons Mills Fire District

Town of Barnstable

Commonwealth of Massachusetts

In accordance with the foregoing Warrant, the ninety-sixth Annual District Meeting of the Centerville-Osterville-Marstons Mills Fire District was held at the Centerville Fire Station outside in a Tent, 1875 Falmouth Road, Centerville, Massachusetts, on Tuesday, May 17, 2022 at 7:00 p.m.

Moderator Charles M. Sabatt called the meeting to order at 7:10 p.m. and Krystal Abrams, District Clerk, then read the call and return of the Warrant. With voters present and having a copy of the Warrant for this meeting, the reading of the individual Articles of the Warrant was omitted.

Acting Under:

ARTICLE #1. Upon a motion duly made and seconded, it was unanimously voted to accept the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners, all as printed in the Annual Report.

ARTICLE #2. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$4,811,950.77 and transfer and appropriate from the income of the Water Department the sum of \$882,822.14 for a total appropriation of \$5,694,772.91 for Fiscal Year 2023 for the ordinary operating expenses of the Prudential Committee, to be expended under the direction of the Prudential Committee.

ARTICLE #3. Upon a motion duly made and seconded, it was unanimously voted to appropriate from the income of the Water Department the sum of \$2,276,000.00 for the ordinary operating expenses of the Water Department for Fiscal Year 2023.

ARTICLE #4. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate \$7,549,803.59 and transfer and appropriate from the ambulance special revenue fund \$1,506,127.43 for a total of \$9,055,931.02 for the ordinary operating expenses of the Fire Department for Fiscal Year 2023.

ARTICLE #5. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$245,400.00 for Fiscal Year 2023 for the ordinary operating expenses of the Information System Department to be expended under the direction of the Prudential Committee.

ARTICLE #6. Upon a motion duly made and seconded, it was unanimously voted to appropriate from the water surplus account the sum of \$222,034.59 to pay Maturing Debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$200,000.00 for maturing District debt, incurred other than by or for the Water Department, for an aggregate total of \$422,034.59 for Maturing Debt, as it becomes due and payable during Fiscal Year 2023.

ARTICLE #7. Upon a motion duly made and seconded, it was unanimously voted to appropriate from the Water System Development Charges the sum of \$26,946.68 for the Interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$1,409.80 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$28,356.48 for the payment of Accruing Interest as it becomes due and payable during Fiscal Year 2023.

ARTICLE #8. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$36,785.00 to be paid, in accordance with M.G.L. c41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the District for the Fiscal Year ending June 30, 2023, said funds to be expended under the direction of the Prudential Committee.

ARTICLE #9. Upon a motion duly made and seconded, it was unanimously voted to authorize the Prudential Committee in the exercise of its judgement to either employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2022.

ARTICLE #10. Upon a motion duly made and seconded, it was unanimously voted to authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2023, as permitted by the Massachusetts General Laws Chapter 44, Section 53F, as amended.

ARTICLE #11. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$300,000.00 for the Stabilization Fund for future purchase of Fire Department vehicles and equipment, with approval of the Prudential Committee.

ARTICLE #12. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$1,000,000.00 to deposit into the Other Post-Employment Benefits Liability Trust on account of the District's (exclusive of the Water Department) unfunded liability as described by the Government Accounting Standards Board (GASB) Statement No. 45 with the approval of the Prudential Committee

ARTICLE #13. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$458,928.86 for the labor, materials, and equipment necessary for water service installations, repairs to the water system, leak detection, tree/brush removal, meter replacements, hydrant maintenance, replacement of undersize and older piping, water main extensions, and other related upgrades on Strawberry Hill Road and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

ARTICLE #14. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$100,000.00 to pay for the labor, materials, equipment and related appurtenances, whether by outright purchase, or leasing to enable the installation and maintenance of a pressure filtration system to be located at the Old Craigville Rd, Centerville well field and other sites, if and as necessary, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

ARTICLE #15. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$85,000.00 for the labor and materials, necessary to install standby generators to be located at the Old Post Rd, Marstons Mills well field sites, and others as necessary, said funds to be expended under the direction of the Board of Water Commissioners with approval of the Prudential Committee.

ARTICLE #16. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$75,000.00 for the labor, materials and all other appurtenant items necessary to pressure wash and paint the Water Storage Tank located on Old Stage Rd; said funds to be expended under the direction of the Board of Water Commissioners, with approval of the Prudential Committee.

ARTICLE #17. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$75,000.00 for contributions to the Other Post-Employment Benefits (OPEB) Liability Trust fund on account of the Water Department's unfunded liability in accordance with the Government Accounting Standards Board (GASB) Statement No. 45, with the approval of the Prudential Committee.

ARTICLE #18. Upon a motion duly made and seconded, it was unanimously voted to authorize the Board of Water Commissioners, with the approval of the Prudential Committee, to enter into a lease agreement with T-Mobile Northeast LLC, a Delaware Limited Company, which lease negotiated by the Board of Water Commissioners, and Prudential Committee for the installation and maintenance of wireless communication equipment and facilities under and upon the land and improvements located at Old Stage Road, Centerville, Parcel 107, Map 190, all in accordance with T-Mobile's response to the Department's Request for Proposal received from the proposed lessee and dated April 4, 2022.

ARTICLE #19. Upon a motion duly made and seconded, it was unanimously voted to transfer and re-appropriate from Article 23, of the May 2021 District meeting the remaining balance of \$113,782.25, or some other sum to a reserve fund to meet unforeseen and extraordinary expenses, said funds to thereafter be transferred from time to time by vote of the Prudential Committee.

ARTICLE #20. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$250,000.00 for engineering services, permitting, construction oversight and preparation for the public bidding process in connection with the installation of a Water Treatment Plant to be located at the Hayden wellfield located off Old Post Rd. Marstons Mills, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

ARTICLE #21. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$65,000.00 for the purchase of a new

four wheel drive utility body truck and related equipment, and to sell or trade a 2012 Chevrolet truck, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

ARTICLE #22. Upon a motion duly made and seconded, it was unanimously voted to authorize the Board of Water Commissioners, with the approval of the Prudential Committee, to enter into a lease agreement with Cellco partnership d/b/a Verizon wireless, with its principle offices in Delaware, which lease negotiated by the Board of Water Commissioners, and Prudential Committee for the installation and maintenance of wireless communication equipment and facilities under and upon the land and improvements located at Old Stage Road, Centerville, Parcel 107, Map 190, all in accordance with the Response to the Request for Proposal received from the proposed lessee and dated January 20, 2022

ARTICLE #23. Upon a motion duly made and seconded, it was unanimously voted to borrow, and appropriate the sum of \$380,000.00 while trading in a 2009 ambulance presently used as a reserve, to enable the purchase of a new ambulance and related equipment including a power-load system and a power cot to replace a front-line ambulance purchased in 2013 which will become the reserve ambulance.

ARTICLE #24. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$75,000.00 to effect maintenance and repairs to the Fire Stations of the District. These monies will be used to update interior and exterior painting, replacement of door hardware and closers, boiler replacement of Station 1 apparatus floor, HVAC replacement and repair of front overhang at Station 3 and any other repairs needed.

ARTICLE #25. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$120,000.00 for the updating and/or replacement of the Dispatch consoles and station alerting system.

ARTICLE #26. Upon a motion duly made and seconded, it was unanimously voted to re-appropriate the remaining balances of the following Articles:

Article 15 of the May 17, 2016 District Meeting in the amount of \$ 931.85

Article 23 of the May 17, 2016 District Meeting in the amount of \$ 1,664.95

Article 25 of the May 17, 2016 District Meeting in the amount of \$18,081.00

Article 26 of the May 17, 2016 District Meeting in the amount of \$ 878.59

Article 27 of the May 17, 2016 District Meeting in the amount of \$ 277.65

Article 14 of the May 16, 2017 District Meeting in the amount of \$24,474.00

Article 15 of the May 16, 2017 District Meeting in the amount of \$ 3,755.38

Article 18 of the May 16, 2017 District Meeting in the amount of \$ 1,405.60

Article 19 of the May 16, 2017 District Meeting in the amount of \$35,000.00

Article 20 of the May 16, 2017 District Meeting in the amount of \$62,810.97

Article 22 of the May 15, 2018 District Meeting in the amount of \$ 3,759.10

Article 24 of the May 15, 2018 District Meeting in the amount of \$10,114.74

Article 15 of the May 18, 2021 District Meeting in the amount of \$17,238.75

Article 18 of the May 18, 2021 District Meeting in the amount of \$50,984.72

For a total re-appropriation in the sum of \$231,377.30 and to transfer that amount to Fiscal Year 2022 Firefighter Overtime Budget.

ARTICLE #27. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$150,000.00 to furnish additional funding needed by the Fire Department for increased manning, contract adjustments and supplies, necessitated by the continuing COVID 19 Pandemic, said funds to be expended under the direction of the Fire Commissioners with the approval of the Prudential Committee.

ARTICLE #28. Upon a motion duly made and seconded, it was unanimously voted to reconsider and vote to rescind the sum of \$700,000.00 or any other sum remaining uncommitted from the vote of the Annual District Meeting held May 18, 2021 acting on Article #11, which approved the transfer and appropriation of \$1,000,000.00 from Free Cash to deposit into Other Post-Employment Benefits (OPEB) Liability Trust on account of the District's unfunded liability as described by the Government Accounting Standards Board (GASB) Statement No. 45.

ARTICLE #29. Upon a motion duly made and seconded, it was unanimously voted to reconsider and vote to rescind the vote of the Annual District Meeting held May 18, 2021 acting on Article #25, which vote appropriated \$100,000.00 from Free Cash for transfer to the Stabilization Fund.

Upon a motion duly made and seconded, it was unanimously voted to adjourn the Annual District Meeting at 7:59 p.m.

A TRUE COPY ATTEST:

Clerk/Treasurer, Krystal Abrams
Centerville-Osterville-Marstons Mills Fire District

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
CENTERVILLE, MASSACHUSETTS

SUPPLEMENTARY INFORMATION

COMPOSITION OF TREASURER'S CASH

Year Ended June 30, 2022

Composition of cash including cash equivalents and term deposits
at end of year:

Petty Cash		\$ 750
Interest bearing deposits with rate of interest:		
Rockland Trust – Money Market	0.03%	2,791,510
Rockland Trust – Payroll Account	0.04%	380,122
Rockland Trust – Vendor Account	0.03%	157,999
Harbor One – Capital Projects	0.75%	17,360
Cape Cod Five Cents Savings Bank – Term deposit	1.12%	35,785
Eastern Bank– Money Market	0.10%	1,972,183
Cooperative Bank of Cape Cod – Cert. of Deposit	0.25%	530,312
Bristol County Savings Bank – Money Market	0.30%	385,545
Bartholomew & Co. – OPEB Trust	N/A	4,070,663
Cape Cod Five Cents Savings Bank – Cert. of Deposit	0.25%	522,800
Newburyport Bank – Cert. of Deposit	0.25%	511,051
Cape Cod Five Cents Savings Bank – Money Market	0.05%	415,309
Rockland Trust- Cert. of Deposit	0.60%	549,554

Total Cash	<u>\$ 12,340,943</u>
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CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

Balance Sheet – Government Funds

June 30, 2022

	General Fund	Ambulance Fund	Nonmajor Governmental	Total
<u>Assets</u>				
Cash and cash equivalents	\$1,988,645	\$1,684,393	\$654,070	\$4,327,108
Receivables:				
Property Taxes	75,682	0	0	75,682
Tax liens and foreclosures	0	0	0	0
Departmental	398,459	775,389	0	1,173,848
Less: allowance for abatements	0	0	0	0
Less: allowance for uncollectible	0	0	0	0
Due from other governments	0	0	0	
 Total assets	 \$2,462,786	 \$2,459,782	 \$654,070	 \$5,576,638
<u>Liabilities</u>				
 Warrants and accounts payable	 \$71,962	 \$0	 2,209	 \$74,171
Accrued payroll and withholdings	99,931	0	0	99,931
Other Liabilities	0	0	0	0
Notes payable	0	0	371,000	371,000
 Total liabilities	 171,983	 0	 373,209	 545,102
<u>Deferred Inflows of Resources</u>				
Unavailable revenue	402,583	775,389	0	1,177,972
<u>Fund Balances</u>				
Restricted	0	1,684,393	245,076	1,929,469
Committed	436,407	0	35,785	472,192
Assigned	98,261	0	0	98,261
Unassigned	1,353,642	0	0	1,353,642
 Total fund balances	 1,888,310	 1,684,393	 280,861	 3,853,564
 Total liabilities, deferred inflows of Resources and fund balances	 \$2,462,786	 \$2,459,782	 \$654,070	 \$5,576,638

Centerville-Osterville-Marstons Mills Fire District

Statement of Revenues, Expenditures and Changes in Fund Balance

Government Funds

For the Year Ended June 30, 2022

	<u>General Fund</u>	<u>Ambulance Fund</u>	<u>Non-major Governmental Funds</u>	<u>Total</u>
Revenues:				
Property taxes	9,070,185	-	-	9,070,185
Departmental charges for services	4,283	1,475,844	-	1,480,127
Licenses and permits	27,834	-	-	27,834
Intergovernmental	221,350	-	67,365	288,715
Investment income (loss)	(2,487)	-	390	(2,097)
Other	<u>49,035</u>	<u>-</u>	<u>111,564</u>	<u>160,599</u>
Total revenues	<u>9,370,200</u>	<u>1,475,844</u>	<u>179,319</u>	<u>11,025,363</u>
Expenditures:				
Current:				
Prudential Operations	4,550,635	-	-	4,550,635
Fire Operations	8,827,008	-	92,217	8,919,225
Debt Service	-	-	-	-
Information Systems	<u>164,354</u>	<u>-</u>	<u>-</u>	<u>164,354</u>
Total expenditures	<u>13,541,997</u>	<u>-</u>	<u>92,217</u>	<u>13,634,214</u>
Excess (deficiency) of revenue over expenditures	<u>(4,171,797)</u>	<u>1,475,844</u>	<u>87,102</u>	<u>(2,608,851)</u>
Other financing sources (uses):				
Operating transfers in	1,294,507	-	-	1,294,507
Operating transfers out	<u>-</u>	<u>(1,294,507)</u>	<u>-</u>	<u>(1,294,507)</u>
Total other financing sources (uses)	<u>1,294,507</u>	<u>(1,294,507)</u>	<u>-</u>	<u>-</u>
Net changes in fund balances	(2,877,290)	181,337	87,102	(2,608,851)
Fund balance, beginning of year	<u>4,765,600</u>	<u>1,503,056</u>	<u>193,759</u>	<u>6,462,415</u>
Fund balance, end of year	<u><u>1,888,310</u></u>	<u><u>1,684,393</u></u>	<u><u>280,861</u></u>	<u><u>3,853,564</u></u>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

Notes to Financial Statements

June 30, 2022

Note 6. Capital Assets

Capital asset activity for the year ended June 30, 2022 was as follows:

	<u>Beginning Balances</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balances</u>
<u>Governmental activities</u>				
Capital assets not being depreciated:				
Land and land improvements	\$384,746	-	-	\$384,746
Construction in progress	-	-	-	-
Total capital assets not being depreciated	384,746	-	-	384,746
Capital assets being depreciated:				
Buildings and improvements	11,282,358	-	-	11,282,358
Equipment	6,558,672	216,559	-	6,775,231
Total capital assets being depreciated	17,841,030	216,559	-	18,057,589
Less accumulated depreciation for:				
Buildings and improvements	(5,860,611)	(282,070)	-	(6,142,681)
Equipment	(5,145,188)	(264,478)	-	(5,409,666)
Total depreciation	(11,005,799)	(546,548)	-	(11,552,347)
Capital assets being depreciated, net	6,835,231	(329,989)	-	6,505,242
Total governmental activities capital assets, net	<u>\$7,219,977</u>	<u>\$(329,989)</u>	<u>-</u>	<u>\$6,889,988</u>
<u>Business-type activities</u>				
Capital assets not being depreciated:				
Land and land improvements	\$3,438,497	-	-	\$3,438,497
Construction in Progress	276,615	1,622,860	-	1,899,475
	3,715,112	1,622,860	-	5,337,972
Capital assets being depreciated:				
Buildings and improvements	1,420,049	-	-	1,420,049
Equipment	947,457	-	-	947,457
Infrastructure	24,545,299	940,000	-	25,485,299
Total capital assets being depreciated	26,912,805	940,000	-	27,852,805
Less accumulated depreciation for:				
Buildings and improvements	(935,060)	(33,911)	-	(968,971)
Equipment	(843,731)	(42,226)	-	(885,957)
Infrastructure	(14,645,143)	(427,599)	-	(15,072,742)
Total accumulated depreciation	(16,423,934)	(503,736)	-	(16,927,670)
Capital assets being depreciated, net	10,488,871	436,264	-	10,925,135
Total business-type activities capital assets, net	<u>\$14,203,983</u>	<u>\$2,059,124</u>	<u>\$-</u>	<u>\$16,263,107</u>
Depreciation expense was charged to functions as follows:				
Governmental activities:				
Fire Operations				<u>\$546,548</u>
Business-type activity:				
Water				<u>\$503,736</u>

Long-term debt

The annual requirements to amortize all general obligation bonds and loans outstanding as of June 30, 2022, including interest, are as follows:

Year Ending June 30	<u>Governmental Activities</u>			<u>Business-type Activities</u>		
	Principal	Interest	Total	Principal	Interest	Total
2023	0	0	0	122,034	22,592	144,626
2024	0	0	0	124,481	20,127	144,608
2025	0	0	0	126,977	17,612	144,589
2026	0	0	0	129,523	15,047	144,570
2027	0	0	0	132,119	12,431	144,550
2028-2031	0	0	0	555,496	22,495	577,991
Totals	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,190,630</u>	<u>\$110,304</u>	<u>\$1,300,934</u>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS

Mark Macallister, Fire Commissioner
Edward Riley, Fire Commissioner
Doug Brown, Fire Commissioner

FIRE DEPARTMENT PERSONNEL

Michael Winn, Chief (E) 2013
Byron Eldridge, Deputy Chief (E) 1985
Sandra Mackey, Administration 2012
Natalia Kennedy, Administration 2021
Mikayla Rocheleau, Administration 2021
Richard Randall, Mechanic 2022
Joe Desrosiers, Custodian 2016
Pastor Judson Adams, Fire Chaplin

PERMANENT FIREFIGHTERS

Adams, Christopher Capt. (E) 1999	Medeiros, Justin (E) 2020
Aiguier, Brenden (E) 2020	Miskiv, George Lt. (E) 2000
Anderson, Richard (P) 2014	Morrison, Brian Cpt. (E) 2000
Carney, Michael Lt. (P) 2002	Mullin, Scott (P) 2013
Carpenter, Daniel Lt (P) 1999	Murphy, Odane (P) 2023
Coombs, Steven (P) 2013	O'Donnell, Anthony (E) 2020
Cox, Patrick (P) 2015	Osgood, Daniel Lt. (E) 2000
Davern, Jason Lt. EMSO (P) 1999	Perry, Michael (P) 2015
DeGraan, Thomas (P) 2005	Riley, Charles (E) 2007
DePippo, Matthew (P) 2021	Rogers, Christopher Lt. (E) 2009
DiPilato, Ryan (P) 2021	Rogers, Michael Lt. (E) 2005
English, John (P) 2014	Sabatinelli, Eric Capt. (A) 1999
Ferola, David (P) 1999	Sahl, Richard (E) 2001
Gelinas, David (E) 2005	Sassone, Louis Lt. (P) 2004
Goodearl, Thomas Capt. (P) 1998	Scott, Ryan Lt. (P) 2017
Green, John (E) 2021	Silva, Robert (P) 2020
Hammond, Zachery (P) 2020	Smith, Bradley Lt. (P) 2011
Hill, Patrick Lt. FPO (E) 2007	Sparrow, Paul (P) 2022
Hunter, Zachary Lt. (P) 2010	Stacy, Benjamin (E) 2020
Karter, Seth (P) 2021	Swartz, Eric (P) 2020
Koretski, Christopher (E) 2020	Travers, Adam (P) 2015
Laffey, Tucker (A) 2020	Travis, Jason (P) 2014
Lehane, Shawn FPO (E) 1999	Tuohy-Bedford, Jack (P) 2023
Malone, Matthew Lt. (P) 2010	Williams, Gordon Lt. (E) 2000
McGonigle, John (P) 2014	

DISPATCHERS

Brouillette, Amy (EMD) 2016	Perkins, Julie (EMD) 2021
Monroe, William (EMD) (E) 2000	Pierce, Richard (EMD) 2011
Jeffrey Gifford (PTD) 2016	Matthew Mills (PTD) 2023
Casey White (PTD) 2023	

(E) Emergency Medical Technician
(P) Paramedic
(PTD) Part-time Dispatcher

(A) Advanced
(EMD) Emergency Medical Dispatcher



Chiefs Message:

On behalf of the Fire Commissioners, and the dedicated women and men of the Centerville-Osterville-Marstons Mills (C-O-MM) Fire District, I thank you all for your continued support. As we all know, from our experiences traveling through the villages of Centerville, Osterville and Marstons Mills, there is a tremendous amount of construction associated with and supporting the multiple simultaneous infrastructure projects occurring.

In consideration of that construction, road closures are a daily occurrence, and our firefighters and dispatchers are constantly adapting to these daily closures and sites throughout our District to ensure that our excellent response times are maintained.

In addition, these infrastructure updates have placed new challenges on our emergency responders requiring added training to prepare for and responding to confined space rescues and trench collapses.



(Phinneys and Route 28 Drill 09Nov22 C-O-MM Fire, Hyannis Fire, Barnstable Police, Barnstable County Tech Rescue Team)

I hope you will find the following information about C-O-MM Fire of interest. Our mission statement drives us ***“To provide the finest possible fire, rescue and emergency medical services, whether routine or emergent, to all that reside in, work in or visit the Centerville-Osterville-Marstons Mills Fire District.”*** We do this every day, and we thank you for that privilege and opportunity.

Personnel

This past year C-O-MM Fire had six (6) members retire after decades of service to our community.

Mechanic David Scott (October 2006-July 2022)

Firefighter Edward Dalbec (April 2005-July 2022)

Fire Prevention Officer Michael Grossman (May 1988-August 2022)

Firefighter/Paramedic Kate Denneen (October 2014-November 2022)

Lieutenant Matthew Dillon (July 2004-February 2023)

Captain Enrique Arrascue (October 2006-March 2023)

Together these fine members have over **111** years of combined service to our community, and I thank them for their service.

To replace our retired officers, the following members were promoted.

Captain Eric Sabatinelli

Lieutenant Christopher Rogers

To replace our retired members, the following personnel were hired.

Mechanic Richard Randall

Firefighter/Paramedic Paul Sparrow

Firefighter/Paramedic Odane Murphy

Firefighter/Paramedic Jack Tuohy-Bedford

Two (2) new part-time Dispatchers were added to complement our existing personnel.

P/T Dispatcher Matthew Mills

P/T Dispatcher Casey White

We are so pleased these new members have joined our C-O-MM family.

Grants/Reimbursements

Ambulance Certified Public Expenditure (CPE) Program

The Ambulance Certified Public Expenditure (CPE) Program offers ambulance providers the opportunity to receive additional Medicaid reimbursement up to the eligible cost of services delivered to MassHealth members. This program works in conjunction with the Commonwealth of Massachusetts Executive Office of Health and Human Services (EOHHS). C-O-MM has been reporting in this program since 2014. For Fiscal Year 2022 C-O-MM applied for \$238,980.00 and in Fiscal Year 2021 received \$187,715.00 under this program. C-O-MM Fire will continue to apply for this program as the funding remains available.

SAFE & Senior SAFE Grant

In November of 2022, Lt. Patrick Hill applied for the Massachusetts Department of Fire Services, Student Awareness of Fire Education (SAFE) Grant. The grant process is very competitive, and specific criteria must be met to qualify. Thanks to Lt. Hill's thorough hard work and attention to detail, we are proud to announce that C-O-MM Fire was awarded \$6,658.00 in grant funding towards our SAFE and Senior SAFE programs. These funds, which were distributed amongst 266 departments, will aid in the early education of our youth along with assisting and educating our elderly population as part of our community risk reduction plan. Our Jr. Firefighter Program consists of monthly visits to 1st and 2nd graders throughout the school year. The curriculum focuses on all types of fire safety topics ranging from smoke alarms

to ice & cold weather emergencies. Our “Senior Safe” program, which has been met with great praise, focuses on keeping senior citizens safe within their own homes. This program consists of annual visits to check smoke and CO alarms, replace batteries, install lockboxes, and provide general fire safety knowledge. If you or a loved one are interested in our “Senior Safe” program, please contact our Fire Prevention Office at (508) 790-2375 ext. 1.

Department of Fire Services – Firefighter Safety Equipment Grant

C-O-MM Fire District, with the hard work of Capt. Enrique Arrascue has received \$18,910.00 through the Firefighter Safety Equipment Grant through the Department of Fire Services. The grant, announced in December 2022 was part of a \$5 million in grant money awarded to 308 fire departments across Massachusetts. The equipment purchased will include rescue stabilization struts, emergency evacuation sleds, ropes, anchors, harnesses, pulleys, and anchor plates to have operational capability at a trench or technical rescue emergency. Due to extensive infrastructure projects in our response area, it is important we are increasing our readiness to respond to emergencies involving technical and trench rescue. The purchase of this equipment will help the department attain compliance with Occupational Safety and Health Administration or National Fire Protection Association safety standards.

Fire Prevention

During 2022 the C-O-MM Fire Prevention Division saw a slight decrease in the number of inspections from the previous year as well as a decrease in permits issued. The two most common types of inspections and permits were the sale of existing homes as well as construction of new homes, additions, and renovations. The housing market was quite unpredictable throughout the year. In what started off as an active market, was quick to slow down later in the year. Permits for the sale of existing homes were down (-20%) and fire alarm permits for new homes, additions and renovations were up (+5%). Business inspections also accounted for a large part of our inspection totals, along with some larger scale events such as “Best Buddies” at Craigville Beach, firework displays, and large private events as well. Commercial building activity was steady in 2022 but it continues to be a small amount of the overall construction within the district. Most of the commercial projects in the district continue to be tear down rebuild or renovations due to the very limited amount of commercially zoned raw land available.

Total number of inspections/events in 2022	1899
Total number of permits issued in 2022	906

Senior Safe/Community Risk Reduction Program

2022 marked the completion of the 8th year of the Senior Safe/CRR Program (Community Risk Reduction.) This program provides home fire safety visits for any District resident 65 years or older. This past year we made home visits to install carbon monoxide alarms, smoke alarms, batteries, and lock boxes. The district received a grant from the Commonwealth which helped defray the cost of this program. We continue to receive tremendous feedback from the seniors that have become part of this program and we urge any residents that are 65 or older who are interested to call us. If you or anyone you know may be interested in this program, please call Fire Prevention Assistant Mikayla Rocheleau in the Fire Prevention Office at 508-790-2375 ext. 1 or email Mikayla at mrocheleau@commfiredistrict.com

Number of seniors reached:	411
Number of home visits:	316
Number of smoke alarms installed:	29
Number of carbon monoxide alarms:	50

Number of lock boxes	17
Number of house numbers installed:	10
Number of batteries replaced:	1667

Junior Firefighter Program

Our Jr. Firefighter Programs consists of monthly visits to 1st and 2nd graders throughout our district. The program runs the entirety of the school year with topics ranging from smoke alarms to ice and cold-water safety. More importantly it serves as an early introduction to the fire service and allows us to interact with members of our district at a young, impressionable age.

In 2022 we bid farewell to longtime C-O-MM employee and Senior Fire Prevention Officer Michael Grossman. His vacancy lead way for the promotion of Firefighter Shawn Lehane to Fire Prevention Officer, and Lt/FPO Patrick Hill to serve as the Senior Fire Prevention Officer.

A good deal of the work in the fire service lies in prevention and education. As we move into a new year our focus remains on customer service, as well as providing education to those in need. Here at C-O-MM Fire we value the relationships we share with the members of our district and we're willing to assist in any way. For inquiries pertaining to fire prevention or general fire safety please contact our Fire Prevention office during normal business hours M-Th 0800-1630, F 0800-1600.

Emergency Medical Services

Your C-O-MM Fire Department's Emergency Medical Services (EMS) Division continues to serve the residents and visitors of the district with the highest degree of skill and professionalism.

The Department currently operates with 24 EMT/Basic, 2 EMT/Advanced and 27 EMT/Paramedics who respond out of our 3 fire stations utilizing four International/Horton Class 1 ambulances and one Advanced Life Support equipped fire engine.

The department currently has two new Advanced Life Support ambulances to replace two of our older units that are currently in service. Unfortunately, the ambulance chassis have been on a prolonged backorder. The department anticipates taking delivery of one new ambulance in July of 2023, with the second arriving within the year.

2022 saw 3,970 requested responses to and for emergency medical services. This is an increase of 200 calls when compared to last year. The average response time, from our notification to our arrival on scene **is 5 minutes or less**. Many of these calls required Advanced Life Support. 54.1% of our EMS calls for service were for the village of Centerville, 28.7% were to the village of Marstons Mills and 13.6% were to Osterville; the remaining responses were mutual aid assistance to neighboring communities outside of C-O-MM.

2,580 of our patients were transported to Cape Cod Hospital. The remaining transports were to Falmouth and Boston area hospitals. Statistically, the busiest day of the week this past year was Thursday's; July is our busiest month with August and December being the next busiest.

C-O-MM Paramedics and EMT's continuously train to maintain excellence in treatment and the highest standard of care. Most of our training took place virtually in order to comply with public health orders. The department has been able to begin live and in person training, however, the trend for EMS training has become more individually paced and computer based.

The Department has an aggressive Quality Improvement/Quality Assurance program in place. We welcome all feedback regarding your experience and interaction with our service. Feel free to contact me at: JDavern@commfiredistrict.com

On behalf of the Paramedics and EMT's of C-O-MM Fire, thank you for your support and we stand ready to serve you.

Dive Team

Established in 1986, the C-O-MM FD Underwater Search and Recovery team is the oldest continually operating public safety dive unit on Cape Cod and the Islands. The team is comprised of 15 department members: eleven diver/tenders, and four trained specifically as support tenders. The Team trains twelve months per year in all types of weather conditions, including sub-ice, at various water bodies within our District and surrounding region.

The Team utilizes fully encapsulated diving systems including full facemasks and dry suits, to protect our divers from cold exposure and hazardous materials such as body fluids and fuel. Most diving evolutions are in low to no visibility due to the mud and silt conditions found in our lakes, ponds, bays, and rivers. Tenders direct diving search patterns through wireless communication systems, as well as a tether-based communications language using line pull signals.

The unit is activated for all reports of missing swimmers, persons through the ice, and boating accidents with reports of persons in the water. The team has made many recoveries from drownings due to swimming and boating casualties, jumping accidents, and sunken vessel entrapment.

For over a decade, the C-O-MM and Hyannis Fire Departments have operated as a joint unit to protect the residents of the two districts while always working closely with the Town of Barnstable Harbormaster's Office, and Barnstable Police Department. The C-O-MM and Hyannis teams also have a cooperative working agreement with the Barnstable County Dive Team for training, operations, and incident response.

Divers:

1. CPT C. Adams, Co-Team Leader/Divemaster
2. CPT B. Morrison, Co-Team Leader/Divemaster
3. LT M. Miskiv
4. LT L. Sassone
5. LT R. Scott
6. FF P. Cox
7. FF M. DePippo
8. FF R. DiPilato
9. FF Z. Hammond
10. FF J. McGonigle
11. FF B. Stacy

Tenders:

1. CPT T. Goodearl
2. FF T. DeGraan
3. FF S. Karter
4. FF P. Sparrow

Training

C-O-MM Fire continues to have a robust training program to meet the department's Mission Statement: *"To provide the finest possible fire, rescue and emergency medical services, whether routine or emergent, to all that reside in, work in or visit the Centerville-Osterville-Marstons Mills Fire District."*

Training and continuing education is vital to all fire/rescue departments as training is the single most important element for a safe, professional, and effective fire department. It is imperative that all members are properly trained in all aspects of firefighting to help safeguard his/her life, the lives of other firefighters, and the lives of those we serve.

In the last year, due to the on-going pandemic and subsequent health regulations, the department continued with monthly training courses have been held in small groups at our three fire stations that included both practical evolutions and online course work. C-O-MM was successful in completing training while continuing to keep our firefighters healthy and safe.

This past year the department transitioned to a new online training platform providing fire, administrative, OSHA, and EMS training named *FireRescue 1*. FireRescue1 will also provide a record-keeping component that will allow the department to keep training records of all training. Each month, following a master training calendar, training is assigned for each of the firefighters and officers to complete while on-duty at their fire station. Examples of trainings include building/school walk-throughs, area familiarization, driver training/roadway safety, extrication/specialized rescue, cancer awareness, pump operations, ladders, policies and procedures, monthly EMS training, water rescue, marine operations, brush and urban interface training.

The department also adheres to mandated Federal and State regulations to provide training on; SCBA/N95 mask fit testing, firefighter safety health and survival, hearing protection, heat illness prevention, hazmat recognition and identification and respiratory protection. This training does not include the hours of emergency medical, communicable disease, and cardiopulmonary resuscitation (CPR) training which is overseen by the department's EMS officer.

Instructors and props were welcomed from the Barnstable County Fire/Rescue Training Academy and members trained on forcible entry practices and live fire training. The NFPA 1403 compliant burns using the academy's mobile vehicle fire prop incorporated incident command, proper fire attack, and the proper use of the department's new blanket that can be used for electric vehicle fires.

All new hires at C-O-MM Fire undergo an intense, two-week, Monday-Friday (84 hour) orientation training. The purpose of this training is to prepare new hires, prior to being assigned to one of the four (4) shifts, by introducing them to the policies, procedures, equipment, and apparatus at C-O-MM Fire/Rescue. The entire department assists with this effort.

Dispatch

The C-O-MM Fire District ended 2022 with 5134 dispatched calls for emergency service, setting an all-time record and breaking 5000 calls for only the third time in District history.

2022:	5134
2021:	5047
2020:	4619
2019:	5053
2018:	4888

C-O-MM also provides emergency dispatch to the Cotuit Fire District; handling 850 emergency calls for service in 2022 which is a decrease of 97 runs when compared to the previous year.

Of the 5134 District calls handled by C-O-MM personnel and apparatus in 2022, 3515 were Emergency Medical Service related, with the remaining 1619 for fire, fire related, and public service-related events.

The Communications Center monitors all buildings and entrances via video and serves as a public access point for all those doing business with the district.

The Communications Center is staffed 24/7 by four full-time Dispatchers, all certified as Telecommunicators and Emergency Medical Dispatchers by the Association of Public Communications Officials (APCO). In addition, there are 3 part time dispatchers and 2 full time firefighters trained and available to take shifts as needed to cover vacations and other time off.

The Department remains a Secondary Public Service Answering Point (PSAP). The Primary PSAP for the Town of Barnstable is at the Barnstable Police Department, which transfers fire and rescue related calls to the appropriate department. Residents are reminded to dial 911 whenever reporting an emergency, whether from a cell phone or land line, as 911 calls are tracked as to specific location.

During 2022 approximately 60% of the 5984 calls handled for C-O-MM and Cotuit Fire Departments were received via 911 lines. An additional 35% came in via business lines and dedicated alarm company lines. The remaining 5% were received from the Barnstable Police and other sources.

The Open Burning Program for district residents, January 15th to May 1st by state law, is monitored by our Dispatch Center. Each day during the season a posting is made to the Department web site stating whether open burning is allowed, according to the conditions. That message is also available as a recording on the “Burning Line” which is 508-771-2089 or 508-771-2471. Daily burning status and information about other outside fires is always available on the district website. www.commfiredistrict.com

In closing, we hope that you find the information above insightful, and we thank you for your continuing support. Should you have any questions please feel free to contact me at mwinn@commfiredistrict.com or please feel invited to visit any of our fire stations.

Respectfully,

Michael J. Winn
Chief of Department

Mark Macallister
Fire Commissioner Chairman

Edward Riley
Fire Commissioner

Doug Brown
Fire Commissioner/Secretary



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
WATER DEPARTMENT
P.O. BOX 369 – 1138 MAIN STREET
OSTERVILLE, MASSACHUSETTS 02655
WWW.COMMWATER.COM**

**OFFICE OF
BOARD OF WATER COMMISSIONERS
WATER SUPERINTENDENT
TEL. No. 508-428-6691
FAX No. 508-428-3508**

Scott E. Crosby, Chairman
Peter Hansen, Vice Chairman
Kevin Medeiros, Clerk

2021-2022 PERSONNEL

Craig A. Crocker, Superintendent (1992)*
Glenn E. Snell, Assistant Superintendent (2013)*
Samuel A. Nickerson (1990)*
Kevin J. Ferguson (1994)*
Roger P. Raymond (1998)*
T. Chatham Fawkes (2001)*
Matt Pistone (2002)*
Beth Flick (2004)
Timothy Picard (2005)*
Serena Chase (2016)
Cristin Van Buren (2018)
Brian Paradise (2018)*

* State Certified Drinking Water Operators

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT REPORT OF THE BOARD OF WATER COMMISSIONERS

The Board of Water Commissioners would like to thank the voters of our District for your continued support in our endeavor to supply the best quality of drinking water possible. We ask that you continue your conservation efforts. They are crucial to protect our future resources and to control the current cost of water. Also, the MASS DEP is proposing to cut our permitted withdrawal amount thus effectively forcing us to impose mandatory restrictions and to possibly restrict new connections. For information and materials on conserving water contact our office at 508-428-6691 or visit our web site (www.commwater.com).

The goal of the Centerville-Osterville-Marstons Mills Water Department is to contribute to the well-being of our community by supplying affordable high-quality drinking water. We pledge to be a model Water Department providing the best service possible. We strive for excellence through education and communication with our community and within our organization.

Public Relations

The Department mailed out the annual Water Quality Report along with the January 2023 water bills. The report contains information on the safety and quality of water for the year 2022. Please visit our website, District office, village library, or call for a copy. If you have any questions or suggestions, please feel free to call or write the office.

We publish an annual newsletter to keep ratepayers informed of Department projects and happenings. This newsletter and Water Quality Report are available at the District Offices, Libraries, and Post Offices within the villages. Please visit our web site (www.commwater.com) for links to information such as the emerging PFAS-6 issue.

Again, for 2023, we ask for your Voluntary Conservation efforts to control the cost of water, to protect the environment and to avoid mandatory water restrictions.

- Please avoid all outside water use between the hours of 6:00 AM and 6:00 PM.
- Residents with automatic irrigation systems residing in homes on the EVEN numbered sides of streets are asked to water lawns and gardens on MON & WED only. Residents residing on ODD numbered sides of streets are requested to water lawns and gardens on TUES & THUR only.
- Water only when necessary. Please be aware of the advance weather forecast. If wind and rain is forecast, make adjustments to your watering schedule to minimize water consumption.
- Maintain your lawn at a height of at least two (2) inches. This practice will protect roots and retain soil moisture.
- Install rain sensor shutoff devices/ smart controllers on automatic irrigation systems.

Water Conservation kits are available at no charge upon request. Use water wisely!

Budget & Water rates

The water rates can be found at www.commwater.com. We rely on revenue derived from water rates and fees to operate and fund capital improvements. This policy demands that we make every effort to operate efficiently. Our FY2024 budget reflects increased Department efficiency while continuing with the upkeep of necessary infrastructure improvements and preparing for the future. The budget has prioritized spending in all areas of operations. The FY2024 operation & maintenance budget has increased 2% due to increases in fixed costs. *However, given the current inflationary pressures and future capital projects, we will be evaluating the water rates to ensure revenues will support operations in the future. We will be discussing these findings at upcoming monthly meetings.*

Pump Stations and Equipment

In 2022 we recorded withdrawals over one billion gallons for the year. The equipment performed well with no major problems. In fact, the equipment is in excellent condition due to regular maintenance and scheduled replacement. The Annual well cleaning and performance testing has allowed us to identify pumping equipment that is not operating efficiently and correct any problems. We should have the new well #23 at the Hayden wellfield active for this season. The proposed water treatment plant (WTP) at the Hayden wellfield was approved by DEP. We are selecting a design/engineer to assist with plan for the facility. This process will take 2-3 years with an estimated construction start date of 2025. New integrated financial and utilities management software and services will now allow for electronic payments. We have postponed the generator project (due to high costs and supply) from last year and will use those funds for any future PFAS requirements.

Distribution System Expansion& Improvements

Our consumption breakdown is 86% residential, 4% commercial, 6% municipal, and 4% unaccounted. We are pleased to report that the water supply system received a Class 1 rating (highest) from Insurance Services Office Inc. (ISO) from the last conducted Public Protection Classification (PPC) survey. Most insurers use the PPC classifications for underwriting and calculating premiums for residential, commercial, and industrial properties.

In an effort to make public water supply available, and to enhance fire protection to all residents of the District, the Board of Water Commissioners will continue to install water mains for existing streets and subdivisions that file a petition and meet the requirements. The Board aims to simplify the procedure and facilitate connections to the water system for these residents. To date, public water supply has been made available to over five hundred seventy residential lots over the past twelve years.

System improvements have been focused on the streets that the Town has scheduled for reconstruction and sewer installation. We have attempted to coordinate the necessary upgrades prior to this paving. The funds requested will allow us to add/replace necessary piping to those streets. Vineyard Wind has begun replacing an estimated ten thousand feet of water mains on Strawberry Hill Road and others to facilitate their cable installation along the preferred route.

Cross- Connection Program

The Department will continue the cross-connection program by re-surveying and testing all necessary facilities. A cross-connection occurs whenever a potable drinking water line is directly or indirectly connected to a non-potable (fire service, irrigation system, cooling systems, boilers, etc.) piece of equipment or piping. An unprotected or inadequately protected cross connection on your premises could contaminate the drinking water in your dwelling, and in neighboring dwellings. The most common potential cross-connection is the garden hose. The Department installs a check valve with all new residential hookups & provides hose bib vacuum breakers to prevent back siphonage. Throughout the District there are 175 testable backflow prevention devices installed in commercial buildings, schools, apartment complexes and other necessary buildings.

Control your costs: home leak detection

It is important for residents to implement a periodic leak-detection survey in their own homes. Most homes have a low-flow indicator on their water meters, which is a small red

diamond-shaped dial on the head of the meter. Turn off all water fixtures and look at the red dial. If the dial is moving, there is a leak in your home. In most cases the leak is a result of a toilet leak, which over time can add up. The purchase of a moisture sensor on automatic irrigation systems is also a good water saving idea. Residents need to learn as much as possible about how to consciously conserve water and how to make these changes become part of a regular routine. Contact the Department for assistance and free conservation kits or check out our website. ***Please conserve and use water wisely!***

Water Quality Sampling

The Department samples monthly for coliform bacteria throughout the system. The Department also samples for over 98 regulated and unregulated substances throughout the year. Laboratories certified by the Commonwealth of Massachusetts analyze all samples. Sample results are sent to the Massachusetts Department of Environmental Protection for analysis. Please refer to the table of your water quality report to see what is in your drinking water.

Training

Distribution operators are certified by the Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities. The maintenance of these licenses requires training contact hours. Training classes are scheduled through various associations and provide our staff with “hands-on” training from customer service to safety. We would like to congratulate all staff members that continue their professional development.

In addition to thanking District customers, the Board of Water Commissioners extends our thanks and appreciation to our dedicated employees, the Prudential Committee, the Fire Department, the Clerk/Treasurer’s office and the various Town of Barnstable agencies for their welcome assistance and cooperation throughout the year. We are proud of the staff and management of the Department and are confident that consumers will continue to receive the best service we can provide.

Respectfully submitted,

BOARD OF WATER COMMISSIONERS

Scott E. Crosby, Chairman

Peter Hansen, Vice Chairman

Kevin Medeiros, Clerk

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT
ANNUAL STATISTICS
2022 ANNUAL PUMPAGE

January	44,085,000
February	39,746,000
March	40,843,000
April	48,534,000
May	100,571,000
June	152,107,000
July	244,663,000
August	231,543,000
September	157,490,000
October	76,351,000
November	45,227,000
December	43,239,000

2022 TOTAL 1,222,913,000 GALLONS

FACTS ABOUT YOUR SYSTEM

Maximum Day: August 8, 2022 – 10,328,000 Gallons

Maximum Week: August 8, 2022 – August 14, 2022 – 63,627,000 Gallons

19 – New Services installed in 2022

12,271 – Service connections

225 – Services repaired/replaced in 2022

1.74 Miles of new & replaced water main installed in 2022

252.80 – Total miles of water mains

2,023 – Hydrants in service

2 – Hydrants repaired in 2022/ 5 Hydrants replaced

3,994 – Work orders issued

662 – Acres of watershed property

32 – Buildings

3 – Storage tanks

19 – Ground water sources

FY2024

Proposed Budgets

And

Articles

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT							
PRUDENTIAL OPERATION BUDGET							
			Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
			FY 2022	FY 2023	FY 2024	OR (DEC)	OR DEC
SALARIES (52 Week Pay Year):							
PRUDENTIAL COMMITTEE			11,000.00	11,000.00	12,000.00	1,000.00	8.33%
CLERK/TREASURER		Total	78,000.00	82,680.00	88,432.00	5,752.00	6.50% *
*	MEMO: 7/1/23 COLA \$87,125 (2.5%); Anniversary 1/1/24 \$89,738 (3%)						
ASST. CLERK/TREASURER		Total	54,080.00	57,844.80	62,906.00	5,061.20	8.05% **
**	MEMO: 7/1/23 COLA \$29.73 (2.5%); Anniversary 12/4/23 \$30.62 (3%)						
ACCOUNTANT/CONSULTANT			15,000.00	9,000.00	0.00	(9,000.00)	-100.00%
LONGEVITY PAY/SICK BUYBACK-RETIREMENT			1,500.00	1,531.11	0.00	(1,531.11)	-100.00%
PART-TIME			4,500.00	3,000.00	2,000.00	(1,000.00)	-50.00%
OVERTIME (Office Staff)			2,000.00	2,000.00	1,500.00	(500.00)	-33.33%
TAX COLLECTOR			2,500.00	2,500.00	2,500.00	0.00	0.00%
MODERATOR			300.00	300.00	300.00	0.00	0.00%
		Subtotal District Salaries	168,880.00	169,855.91	169,638.00	(217.91)	-0.13%
DISTRICT EXPENDITURES:							
GROUP INSURANCE			2,777,160.00	3,218,330.00	3,295,478.00	77,148.00	2.34%
	BC/BS		2,359,610.00	2,772,785.00	2,854,489.00	81,704.00	2.86%
	MEDEX		166,800.00	176,200.00	174,550.00	(1,650.00)	-0.95%
	DENTAL		121,600.00	127,000.00	126,200.00	(800.00)	-0.63%
	LIFE		2,500.00	2,575.00	2,550.00	(25.00)	-0.98%
	MEDICARE		123,650.00	133,370.00	131,675.00	(1,695.00)	-1.29%
	SOCIAL SECURITY		3,000.00	6,400.00	6,014.00	(386.00)	-6.42%
RETIREMENT ASSESSMENT			1,640,758.00	1,727,957.00	1,869,950.00	141,993.00	7.59%
INSURANCE			375,830.00	374,630.00	387,985.00	13,355.00	3.44%
FINANCIAL ADVISOR/BANKING			5,000.00	5,000.00	5,000.00	0.00	0.00%
PRINTING & ADVERTISING			12,000.00	12,000.00	12,000.00	0.00	0.00%
STREETLIGHTS			50,000.00	50,000.00	50,000.00	0.00	0.00%
	Subtotal District Expenditures		4,860,748.00	5,387,917.00	5,620,413.00	232,496.00	4.14%
CONTINGENCY FUND			60,000.00	60,000.00	60,000.00	0.00	0.00%
EDUCATION & PROF. DUES			6,000.00	6,000.00	6,000.00	0.00	0.00%
PROFESSIONAL FEES			50,000.00	60,000.00	62,500.00	2,500.00	4.00%
TELEPHONE (Local, Long Dist & Computer T-1)			2,000.00	2,000.00	2,000.00	0.00	0.00%
OFFICE SUPPLIES			5,000.00	5,000.00	5,500.00	500.00	9.09%
OFFICE EQUIPMENT & SERVICES			4,000.00	4,000.00	4,000.00	0.00	0.00%
		Subtotal Office Expenses	127,000.00	137,000.00	140,000.00	3,000.00	2.14%
PRUDENTIAL/TREASURER OFFICE EXPENSES:			5,156,628.00	5,694,772.91	5,930,051.00	235,278.09	3.97%

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT							
INFORMATION SYSTEM BUDGET							
			Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
			FY 2022	FY2023	FY2024	OR (DEC)	OR DEC
SALARIES							
I.T. DIRECTOR			49,400.00	56,000.00	56,000.00	0.00	100.00%
EXPENSES							
COMPUTER SYSTEMS - IT SUPPORT SERVICES			104,652.00	93,000.00	96,000.00	3,000.00	3.13%
COMPUTER SYSTEMS - INTERNET SERVICE			6,400.00	7,000.00	5,000.00	(2,000.00)	-40.00%
COMPUTER SYSTEM - SOFTWARE MAINTENANCE			50,400.00	52,000.00	50,000.00	(2,000.00)	-4.00%
SOFTWARE LICENSES (SUBSCRIPTIONS)			1,000.00	4,000.00	7,000.00	3,000.00	100.00%
LEGAL & PROFESSIONAL			10,000.00	10,000.00	10,000.00	0.00	0.00%
SUPPLIES			1,000.00	1,000.00	2,500.00	1,500.00	60.00%
TELEPHONE SYSTEM SERVICE			4,000.00	4,000.00	4,400.00	400.00	9.09%
COMPUTER SYSTEM - EQUIPMENT MAINTENANCE (Hardware)			18,400.00	18,400.00	18,400.00	0.00	0.00%
INFORMATION SYSTEMS BUDGET TOTALS			245,252.00	245,400.00	249,300.00	3,900.00	1.56%

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT							
FIRE MAINTENANCE AND OPERATION BUDGET							
			Appropriated FY 2022	Appropriated FY 2023	Proposed FY2024	AMT OF INC. OR (DEC)	% INC OR DEC
APPARATUS & REPAIR							
A. Personnel & Training			82,100.00	82,100.00	86,931.25	4,831.25	5.56%
B. Vehicle Repair & Maint			170,000.00	175,300.00	198,200.00	22,900.00	11.55%
C. Firefighter Equipment			137,000.00	137,000.00	139,000.00	2,000.00	1.44%
D. EMT Equipment			149,050.00	149,050.00	149,050.00	0.00	0.00%
E. Fire Prevention			27,700.00	27,700.00	28,900.00	1,200.00	4.15%
TOTAL APPARATUS & REPAIR			565,850.00	571,150.00	602,081.25	30,931.25	5.14%
BUILDING & UPKEEP							
A. Station & Office Supplies			21,800.00	21,800.00	21,800.00	0.00	0.00%
B. Bldg Services & Contracts			37,300.00	37,300.00	41,500.00	4,200.00	10.12%
C. Bldg & Grounds Supplies			68,500.00	68,500.00	73,000.00	4,500.00	6.16%
TOTAL BUILDING & UPKEEP			127,600.00	127,600.00	136,300.00	8,700.00	6.38%
NATURAL GAS, PROPANE, #2 OIL			57,400.00	63,140.00	69,454.00	6,314.00	9.09%
ELECTRICITY			63,600.00	69,960.00	76,956.00	6,996.00	9.09%
TELEPHONE & COMMUNICATIONS			34,000.00	34,000.00	34,000.00	0.00	0.00%
LEGAL SERVICES			25,000.00	25,000.00	25,000.00	0.00	0.00%
AMBULANCE BILLING			52,000.00	52,000.00	52,000.00	0.00	0.00%
TOTAL OTHER DEPT EXPENSES			232,000.00	244,100.00	257,410.00	13,310.00	5.17%
FIRE CHIEF			155,000.00	158,875.00	162,846.87	3,971.87	2.44%
DEPUTY CHIEF			130,000.00	133,250.00	136,581.25	3,331.25	2.44%
ADMINISTRATIVE PERSONNEL			174,500.00	174,500.00	178,400.00	3,900.00	2.19%
PERMANENT FIREFIGHTERS			5,057,713.59	5,395,059.95	5,275,000.00	(120,059.95)	-2.28%
DISPATCHERS			297,934.00	300,579.03	309,642.56	9,063.53	2.93%
PERMANENT FF CALLBK & OT			1,024,359.38	1,147,500.00	1,223,790.00	76,290.00	6.23%
DISPATCH/ADMIN SICK/VAC/OT			48,226.25	49,432.00	50,667.00	1,235.00	2.44%
HOLIDAY PAY (*Contract Change)			309,639.06	314,305.64	322,000.00	7,694.36	2.39%
FIRE COMMISSIONERS-(\$3000 per commissioner)			9,000.00	9,000.00	9,000.00	0.00	0.00%
CUSTODIAN			56,555.20	60,501.60	60,501.60	0.00	0.00%
MECHANIC			105,474.00	113,152.80	77,760.00	(35,392.80)	-45.52%
MECHANICAL SERVICES & O.T.			9,000.00	9,000.00	9,225.00	225.00	2.44%
TRAINING PROGRAM DEVELOPMENT			31,000.00	31,000.00	31,000.00	0.00	0.00%
SICK BUYBACK			80,000.00	120,000.00	120,000.00	0.00	0.00%
UNIFORM-PERMANENT FF			58,500.00	58,500.00	58,500.00	0.00	0.00%
UNIFORM-DISPATCHERS			2,600.00	2,600.00	2,600.00	0.00	0.00%
BURNING PERMIT (DISPATCH)			2,000.00	2,000.00	2,000.00	0.00	0.00%
DISPATCHER DIFFERENTIAL/FSLA			33,000.00	33,825.00	34,670.00	845.00	2.44%
TOTAL SALARIES			7,584,501.48	8,113,081.02	8,064,184.28	(48,896.74)	-0.61%
FIRE DEPARTMENT BUDGET TOTALS			8,509,951.48	9,055,931.02	9,059,975.53	4,044.51	0.04%

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT							
MAINTENANCE AND OPERATION BUDGET							
Operation & Maintenance			Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
			FY 2022	FY 2023	FY 2024	OR (DEC)	OR DEC
CHEMICAL COSTS			260,000.00	325,000.00	327,000.00	2,000.00	0.61%
D.E.P. ASSESSMENT			10,985.00	13,053.00	10,510.00	(2,543.00)	-24.20%
ELECTRICITY			278,650.00	324,000.00	342,000.00	18,000.00	5.26%
EQUIPMENT OPERATING EXPENSES			50,000.00	50,000.00	52,000.00	2,000.00	3.85%
GENERAL OPERATION			112,655.00	115,000.00	121,440.00	6,440.00	5.30%
NEW EQUIPMENT			1,500.00	1,500.00	1,500.00	0.00	0.00%
OFFICE SUPPLIES			50,000.00	50,000.00	52,000.00	2,000.00	3.85%
PUMP STATIONS			156,000.00	157,129.00	161,000.00	3,871.00	2.40%
SUPPLIES & MATERIALS			52,000.00	57,000.00	64,500.00	7,500.00	11.63%
TELEPHONE			12,000.00	12,000.00	12,500.00	500.00	4.00%
WATER SYSTEM			122,000.00	122,000.00	123,975.00	1,975.00	1.59%
PROFESSIONAL FEES			12,000.00	10,000.00	11,000.00	1,000.00	9.09%
SALARIES							
SUPERINTENDENT			118,142.00	133,124.00	137,686.00	4,562.00	3.31%
ASST SUPERINTENDENT			95,600.00	106,000.00	107,025.00	1,025.00	0.96%
PUMP STATION OPERATOR			69,680.00	72,144.00	71,220.00	(924.00)	-1.30%
WATER TECHNICIANS (6)			393,000.00	444,000.00	441,590.00	(2,410.00)	-0.55%
OFFICE PERSONNEL (3)			156,450.00	156,764.00	155,820.00	(944.00)	-0.61%
LONGEVITY & CONTINGENCY			0.00	25,206.00	25,206.00	0.00	0.00%
OVERTIME			111,138.00	93,080.00	93,028.00	(52.00)	-0.06%
WATER COMMISSIONERS-\$3000 per commissioner			9,000.00	9,000.00	9,000.00	0.00	0.00%
BUDGET TOTALS			2,070,800.00	2,276,000.00	2,320,000.00	44,000.00	1.90%
Prudential Costs, Group Health & Business Ins.			784,826.18	882,822.14	879,181.06	(3,641.08)	-0.41%
		TOTAL BUDGET	2,855,626.18	3,158,822.14	3,199,181.06	40,358.92	1.26%

[illegible]

May 16, 2023

**NOTICE OF THE ANNUAL MEETING
AND
ANNUAL MEETING WARRANT**

Centerville-Osterville-Marstons Mills Fire District

Town of Barnstable

Commonwealth of Massachusetts

To the Clerk of the Centerville-Osterville-Marstons Mills Fire District:

Greetings:

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Centerville-Osterville-Marstons Mills Fire District, qualified to vote in the District elections and affairs, to meet on Monday, May 15, 2023, at the Centerville Fire Station, 1875 Falmouth Road, Route 28, Centerville, Massachusetts, where the polls shall be open at 8:00 a.m., and close at 7:00 p.m., and then and there to vote upon the following officers, to wit:

One Prudential Committee Member for three years
One Water Commissioner for three years
One Fire Commissioner for three years

And to meet on Tuesday, May 16, 2023, at the Centerville Fire Station, Centerville, Massachusetts, at 7:00 p.m., to act upon the following articles:

ARTICLE #1. To accept the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners as shown in the book.

**Requested by the Prudential Committee
The Prudential Committee Recommends Acceptance**

ARTICLE #2. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$668.50 or some other sum for unpaid bills for the prior fiscal year.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

ARTICLE #3. To see if the District will vote to raise and appropriate the sum of \$5,050,869.94 or some other sum and transfer and appropriate from the income of the Water Department \$879,181.06 or some other sum, for the ordinary operating expenses of the Prudential Committee

for Fiscal Year 2024, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** This article represents the budget of the Prudential Committee totaling \$5,930,051.00, as shown in the Book on page 36.*

ARTICLE #4. To see if the District will vote to appropriate from the income of the Water Department the sum of \$2,320,000.00, or some other amount for the ordinary operating expenses of the Water Department for Fiscal Year 2024, or to take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

***Explanation:** This article represents the budget of the Board of Water Commissioners totaling \$2,320,000.00 as shown in the Book on page 39.*

ARTICLE #5. To see if the District will vote to raise and appropriate the sum of \$7,556,104.94, or some other amount and transfer and appropriate from the income of the Ambulance Account the sum of \$1,503,870.59 or some other amount for the ordinary operating expenses of the Fire Department for Fiscal Year 2024, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

***Explanation:** This article represents the budget of the Fire Department totaling \$9,059,975.53 as shown in the book on page 38.*

ARTICLE #6. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$249,300.00 or some other amount for the ordinary operating expenses of the Information Systems Department for Fiscal Year 2024, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** This article represents the budget of the Information Systems Department totaling \$249,300.00, as shown in the book on page 37.*

ARTICLE #7. To see if the District will vote to appropriate from the water surplus account the sum of \$224,481.48, to pay maturing debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$171,000.00 for maturing District debt,

incurred other than by or for the Water Department, for an aggregate total of \$395,481.48 for Maturing Debt, as it becomes due and payable during Fiscal Year 2024, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** This article represents the payments for the maturing debt that will become due during fiscal year 2024.*

ARTICLE #8. To see if the District will vote to appropriate from Water System Development Charges income the sum of \$47,736.64 to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$7,438.50 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$55,175.14, for the payment of Accruing Interest on debt as it becomes due and payable during Fiscal Year 2024, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** This article represents the payments for the interest that accrue and become due during fiscal year 2024.*

ARTICLE #9. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the District, for the fiscal year ending June 30, 2024, said funds to expended under the direction of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** The Fire Districts in the Town appropriate \$80,000.00 to the Town of Barnstable each year for the expenses incurred for assessing and tax collection services. This article represents COMM's Proportionate share of that amount.*

ARTICLE #10. To see if the District will vote to authorize the Prudential Committee to either employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2023.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** It is prudent and customary to ensure that the public's financial interests are being watched and the auditor ensures that the financial statements are materially correct.*

ARTICLE #11. To see if the District will authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2024, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

Requested by the Prudential Committee
Recommended by the Prudential Committee

***Explanation:** These are agreements between banking institutions and the District Treasurer for services provided by the banks in consideration for funds on deposit. The Commissioner of Revenue of Massachusetts approves this form of agreement for such procedures.*

ARTICLE #12. To see if the District will vote to raise and appropriate the sum of \$300,000.00 for the Stabilization Fund for future purchase of high cost Fire Department vehicles and equipment.

Requested by the Prudential Committee
Recommended by the Prudential Committee

***Explanation:** The District is going to put aside monies in the Stabilization Fund to enable us to plan for "high cost" equipment purchases well in advance, thus reducing the costs of long-term borrowing.*

ARTICLE #13. To see if the District will vote to raise and appropriate the sum of \$1,000,000.00 to deposit into the Other Post-Employment Benefits (OPEB) Liability Trust Fund on account of the District's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 statement with the approval of the Prudential Committee, or take any other action thereon.

Requested by the Prudential Committee
Recommended by the Prudential Committee

***Explanation:** This article would transfer funds to fulfill our commitment to reserving monies every fiscal year for the unfunded liability of the District for the Other Post-Employment Benefits Liability Trust Fund, in accordance with government accounting standards.*

ARTICLE #14. To see if the District will vote to raise and appropriate the sum of \$25,000.00 to purchase and implement hardware and software upgrades to the District network computer system, said funds to be expended under the direction of the Prudential Committee, or take any other action thereon.

Requested by the Prudential Committee
Recommended by the Prudential Committee

Explanation: *The funding of this article will allow the continued upgrading of older hardware and aging software, as well as continuing to maintain system security.*

ARTICLE #15. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$50,000.00 for the purchase of ten (10) comprehensive sets of bunker gear, said funds to be expended under the direction of the Board of Fire Commissioners with approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *The average cost of a comprehensive set of personal protective equipment (PPE) is approximately \$5000.00. By industry standard PPE is no longer usable after 10 years of service. The COMM Fire District has approximately 100 sets of personal protective equipment that require replacement. Each year since 2015 COMM has earmarked monies through appropriation, to lessen the impact on the District when this timeline is met. This article will continue the staggered purchasing process and update all members' front line set of PPE in a timely fashion.*

ARTICLE #16. To see if the District will vote to raise and appropriate and/or transfer from available funds or borrow the sum of \$371,000.00 and to trade in a 2009 ambulance presently in service, to enable the purchase of a new ambulance and related equipment, including a power-load system and a power cot, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *This new ambulance will replace a front-line ambulance purchased in 2013 which will become the reserve ambulance and permit the retirement and trade-in of a 2009 ambulance currently in-service allowing the District to ensure its continued delivery of high-quality service.*

ARTICLE #17. To see if the District will vote to raise and appropriate or borrow the sum of \$70,000.00 for the purchase of a new 1-ton mechanic/service vehicle; and to trade or sell the current 1-ton mechanic vehicle which-ever is in the best interest of the District under the direction of the Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *The current 1-ton mechanic vehicle is a 2008 pickup truck with a cargo body and lift gate. The department uses the vehicle daily to support the maintenance and repair of apparatus, tow department trailers and plow snow during inclement weather. This critical, multi-purpose vehicle has been well maintained during its 15 years of service but is beginning to exhibit signs of corrosion and wear which warrants its replacement.*

ARTICLE #18. To see if the District will vote to raise and or appropriate and/or transfer from available funds the sum of \$55,000.00 for the purchase of physical examinations for all firefighters of COMM Fire Department, compliant with the National Fire Protection Association (NFPA) 1582, Standard on Comprehensive Occupations Medical Program for Fire Departments, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

***Explanation:** During the fiscal year 2020, COMM Fire provided full NPFA compliant physicals to all interested members. As a commitment to our dedicated first responders these monies will be used to procure comprehensive head to toe physicals that include chest x-ray, cancer marker detection, cardiac stress test and pulmonary function tests to all interested COMM members.*

ARTICLE #19. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$70,000.00 to purchase a new ¾ ton crew cab pickup truck to support the operations of the Fire Department, and to trade or sell the current ¾ ton mechanic vehicle which-ever is in the best interest of the District under the direction of the Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

***Explanation:** The current ¾ ton pickup is a 2008 model that needs immediate replacement due to corrosion throughout the body of the vehicle. This vehicle is used daily for operations within the department and is replacing a vehicle that is 15 years old now.*

ARTICLE #20. To see if the District will vote to raise and or appropriate and/or transfer from available funds the sum of \$60,000.00 for the purchase of 60 dual band P25 UHF/800mghz pagers to be issued to all COMM Fire personnel, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

***Explanation:** This purchase would be to provide compatible radio system paging devices to all COMM Fire personnel. COMM Fire currently uses a hybrid model of paging for off duty notification of personnel. This purchase would discontinue the use of the hybrid system and sustain paging after the Commonwealth of Massachusetts radio system switches to the P25 digital system.*

ARTICLE #21. To see if the District will vote to raise and appropriate and or transfer from available funds the sum of \$200,000.00 to replace aged and malfunctioning HVAC systems at Stations 2 and 3 and for general, on-going maintenance and repairs to existing fire stations, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *This funding if approved will be utilized to purchase and install NEW HVAC equipment for stations 2 and 3 as these systems are aged and no longer operable and will also support the on-going maintenance of the three (3) fire stations of the COMM Fire District.*

ARTICLE #22. To see if the District will vote to raise and appropriate and or transfer from available funds the sum of \$20,000.00 for the purchasing of a Lucas External CPR device for use on COMM Ambulances, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: *Currently each frontline COMM Ambulance has a LUCAS device on board. This equipment allows for continual chest compressions during a cardiac event and ensures the highest quality and consistency for external chest compressions Purchasing another LUCAS device will allow all COMM ambulances (including the spare ambulance) to have a LUCAS device.*

ARTICLE #23. To see if the District will vote to transfer and appropriate from water surplus account the sum of \$378,373.12 for the labor, materials and equipment necessary for water service installations, repairs to the water system, leak detection, tree/brush removal, meter replacements, hydrant maintenance, replacement of undersize and older piping, water main extensions, and other related upgrades within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow the District to sub-contract related water installations and improvements through the public procurement process. This will continue the upgrade and maintenance of the Distribution system as necessary and as identified in the Water System Improvement Plan. The amount requested is based on an estimated number of new installations, repairs and the improvements have been coordinated with the Town's road re-surfacing plan as necessary. Funding for this article is to be transferred from water surplus.*

ARTICLE #24. To see if the District will vote to transfer and re-appropriate from Article #15 from the May 17, 2022 District Meeting the remaining balance of \$85,000.00, for the labor, materials, equipment and appurtenances to be purchased or leased for the maintenance of a pressure filtration system located at the Old Craigville Rd. Centerville site, and installation of additional such facilities as necessary, said funds to be expended under the direction of the Board

of Water Commissioners, with the approval of Prudential Committee, or to take any action thereon.

**Requested by the Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow the District to maintain the system at the Old Craigville Rd site-wells, 7, 8 & 11 and to quickly respond to any additional wells to allow for the installation of a demonstration treatment system to remove PFAS contaminants should it be necessary. The changing EPA regulations and our on- going sampling program indicates additional treatment may be necessary. The funds requested would be transferred from the rejected standby generator project.*

ARTICLE #25. To see if the District will vote to transfer and appropriate from water surplus account the sum of \$75,000.00 and transfer to the Trustee of the Other Post-Employment Benefits (OPEB) Liability Trust fund to apply to the Water Department's portion of the unfunded liability as described in G.L.c.32B section 20 and by the Government Accounting Standards Board (GASB) statement 45 with the approval of the Prudential Committee.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will contribute to the fund established for the liability identified by government accounting standards.*

ARTICLE #26. To see if the District will vote to transfer and re-appropriate from Article 19 from the May 17, 2022 District meeting the remaining balance of \$95,636.45, to a reserve article account said funds to be expended under the direction of the Board of Water Commissioners, with the approval of Prudential Committee, pursuant to Massachusetts General Law, Chapter 40, section 5C, or to take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *The funds will allow the Department to meet unforeseen obligations after approval of the Prudential & Water Commissioners. While this fund is not directly appropriated to a particular use, unforeseen expenditures do occur such as price increases of supplies and emergency repairs. Transfers may be approved for the use of all or any portion of the fund to meet these unforeseen events.*

HEREOF FAIL NOT to make due return of the Warrant and your doings thereon at said meeting. Given under our hands this first day of May, in the Year of our Lord, Two Thousand Twenty Three.

Prudential Committee

Carlton B. Crocker,

Chairman John Lacoste

David V. Lawler

A TRUE COPY
ATTEST:

A handwritten signature in black ink, appearing to read "Molly Stevens", written over a horizontal line.

Clerk/Treasurer, Molly Stevens
Centerville-Osterville-Marstons Mills Fire District



**Please visit www.commwater.com or call
508-428-6691 to obtain a copy of the Water
Quality Report.**